



**MANAGEMENT COMMITTEE MEETING
MINUTES**
April 20, 2017

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Santa Clara Valley Water District

I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS

Kirsten Struve (Chair, SCVWD) called the meeting to order at 9:35 am. Management Committee (MC) members introduced themselves. Students from the Environmental Studies program at San Jose State also introduced themselves. They attended the meeting as part of a project they are doing for their Field Studies in Water Resources Management class.

II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS

Julianna Martin (County of Santa Clara) informed the MC that Michael Rhoades (County of Santa Clara) is moving to a new position within the County and will longer serve on the MC. Jill Bicknell (Program staff) passed around a Certificate of Appreciation for Michael for the MC's signature.

Jill Bicknell (Program staff) updated the MC on the draft SF Bay Restoration Authority (SFBRA) Grant Program Guidelines. The SFBRA Advisory Committee recognized the discrepancy between the objectives of Measure AA and the enabling legislation, and they are recommending including eligible project types from both Measure AA and the enabling legislation in the guidelines. It is likely that the final Guidelines will include trash/POC/water quality projects as well as wetland restoration and other projects. Geoff Brosseau (Executive Director, BASMAA) was planning to attend the April 14 meeting of the SFBRA Board to comment on behalf of BASMAA. Jill will follow up Geoff and report back to the MC.

Action: Program staff will follow-up with BASMAA regarding SFBRA and report back results of meeting to MC.

III. APPROVAL OF MINUTES

Motion: Dave Staub (Santa Clara). (Los Altos) moved to approve the minutes from the March 16, 2017 MC meeting. **Second:** Elaine Marshall (Sunnyvale). **Vote:** Motion passed unanimously.

IV. REVIEW OF ACTION ITEMS FROM LAST MEETING

Action Items from the March 16, 2017 meeting:

- Action Item 3-17-1 (Send a description of the Watershed Watch spokesperson role and responsibilities to the MC and WEO AHTG and ask for recommendations) is complete. Aida Fairman (Los Altos) and Carolina Camarena (Communications Division, San Jose) will be the new Campaign spokespersons.

Action Items from previous meetings:

- Action Item 1-17-1 (Discuss developing Program-wide BMP guidance for mobile fueling operations at the IND AHTG) was discussed at the last IND AHTG meeting. Program staff will follow-up on the discussions and report to the MC. Kelly Carroll (West Valley Communities) recommended coordinating with the County Hazardous Materials Compliance Division on this issue.

- Action Item 12-16-1 (Prepare rough draft of Program budget projections for remaining MRP permit term) is in progress. It will be sent to the MC soon.
- Action Item 3-16-1 (Coordinate a study session to discuss the feasibility of using solid waste fees to fund trash management programs) will be completed upon receiving additional information from Elaine Marshall (Sunnyvale).

V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA

Members of the public did not provide any comments.

VI. WATER BOARD STAFF COMMENTS

Chris Sommers (Program staff) reported that the Program sent a letter commenting on the San Francisco Bay Regional Water Board's (Water Board or WB) proposed 303(d) and 305(b) report which includes the 303(d) list of impaired water bodies. Additionally, Tom Hall (Program staff) and Kirsten Struve (SCVWD) testified at the Water Board's public hearing held on April 12. Based on comments received, the Water Board has now listed San Francisco Bay as a Category 3 water body for toxicity, based on sediment toxicity results over the last 20 years. However, Guadalupe Slough and Coyote Creek are still listed as Category 5 water bodies for toxicity. The Guadalupe Slough listing is based on episodic water toxicity observed in the late 1990's through early 2000's. The Coyote Creek listing is based on episodic water toxicity samples taken in early-mid 2000's. The WB's recommendations will be sent to the State Water Board for approval. A decision needs to be made as to whether to send written comments to the State Board, requesting a review and modification of the proposed listing for Guadalupe Slough. The MC discussed the listings and agreed with the recommendation that Program staff work with City of Sunnyvale staff to evaluate the data for Guadalupe Slough and decide whether SCVURPPP should request that the listing be reviewed/modified from Category 5 to 3. No further action will be taken on the Coyote Creek toxicity listing.

Jill added that CASQA will also submit a comment letter, mainly commenting on statewide issues regarding application of the 303(d) Listing Policy and needed changes to the Listing Policy. Jill will forward CASQA's letter to the MC.

VII. PROGRAM BUSINESS

A. PROGRAM MANAGER'S REPORT

1. BASMAA Update

Updates were provided as part of other agenda items.

2. CASQA Update

Jill provided the following updates:

- The next CASQA Quarterly Meeting will be held on May 11 in Ontario. The MC asked Jill to purchase a group webcast for Co-permittee staff.
- The CASQA Annual Conference will be held from September 25-27, 2017 in Sacramento. The City of Sunnyvale has submitted an award application for their *Schools Goin' Green* program.

3. Grants Update

Vishakha Atre (Program staff) updated the MC on upcoming grants:

- Urban Greening Grants - A total of \$76 million is available statewide for this grant. The main criteria for project selection is that they demonstrate a reduction in greenhouse gases. Grant applications are due on May 1, 2017.
- SF Bay Water Quality Improvement Fund – A total of \$4 million is available for the Bay Area. The focus is on multi-objective projects, which improve water quality and wetland habitat associated with the Bay. Grant applications are due on May 10, 2017.
- Safe, Clean Water and Natural Flood Protection Program Grants - The District has announced that it will award up to \$971,000 in grants from the Safe, Clean Water and Natural Flood Protection Program to carry out Priority B7, “Support Volunteer Cleanup Efforts & Education,” and Priority D3, “Access to Trails & Open Space” projects. Program staff will send the MC a link to the grant information.

B. PROGRAM MANAGEMENT

1. Draft FY 16-17 Annual Report Guidance

Jill provided an overview of the FY 16-17 Annual Report guidance and due dates for required submissions. The Annual Report Form, modified with specific guidance for SCVURPPP Co-permittees, will be emailed to the MC soon.

2. 2016 Program Summary

Chris distributed copies of the 2016 Program Summary.

C. PROGRAM BUDGET

1. Program Budget Projection for FYs 2018-19, 2019-20, and 2020-21

Chris reported that Program staff is working on a rough draft of Program budget projections for the remaining MRP permit term. It will be sent to the MC soon.

VIII. MRP IMPLEMENTATION

A. NEW DEVELOPMENT AND REDEVELOPMENT

1. Priority Items Identified by Program Staff

Jill provided the following updates:

- FY 16-17 C.3/GI Work Plan – Program staff continued work on the high priority tasks, including development of the GI Handbook and preparations for the April 19th GI workshop. The workshop was successful and attracted 94 participants. The guidance memo on GI Implementation Mechanisms was finalized and sent to the C3PO AHTG, and work is beginning on a guidance memo on funding mechanisms. Program staff is also reviewing existing GI design guidelines, details and specifications, and preparing sections of the SCVURPPP “GI Handbook”, as a companion document to the C3 Handbook.
- Storm Water Resource Plan (SWRP) – The first meeting of the SWRP Technical Advisory Committee (TAC) was held on March 23, 2017. The intent of the meeting was to brief the TAC on the project and receive input on the project approach and several key deliverables (the SWRP outline and Stakeholder Outreach Strategy). The draft TAC meeting summary is included

in the MC Informational Packet. MC representatives from San Jose, Sunnyvale, West Valley, and the Water District are serving on the TAC.

B. TRASH CONTROLS

1. Priority Items Identified by Program Staff

Chris provided the following updates:

- On-land Visual Trash Assessments - Trash assessments are ongoing and the online trash assessment data tool is being updated frequently. Co-permittees can see the results of a trash assessment within a couple days of the assessment. Program staff plan to send Co-permittees monthly updates on percent reductions to assist with tracking load reductions in preparation for demonstrating the 70% load reduction goal.
- Receiving Water Monitoring Program Development – An internal first draft of the monitoring plan was delivered to the Project Management Team (PMT) in late March and comments were submitted by PMT members. Due to unresolved issues with the project and the expenditure of the budget allocated for the project, BASMAA (with concurrence from SCVURPPP) has elected to discontinue their agreement with the current consultant and requested that EOA provide a scope and budget to complete the project. EOA was next on the consultant prioritization list during the proposal review process. After consultation with the Program's BATG, EOA's scope and budget was accepted by BASMAA.

C. MONITORING AND POLLUTANTS OF CONCERN

1. Priority Items Identified by Program Staff

Chris provided the following updates:

- The Electronic Status Monitoring Data Report and the Urban Creeks Monitoring Report (UCMR) were submitted to the Water Board on March 31.
- A BASMAA project that will develop regional guidance for conducting RAAs for PCBs and mercury in the Bay Area is currently underway. Chris is serving as the project manager for BASMAA, and a Technical Advisory Committee (TAC) is providing input on the project. The TAC met on March 29, 2017 and discussed the baseline and the level of effort required to meet the targets. Chris is encouraging WB staff to provide guidance on an acceptable approach. In addition to the regional guidance document, Program staff is currently developing an RFP to select a team to develop a countywide RAA for PCBs/Hg and assist the Program in the modeling needed for the Stormwater Resource Plan (SWRP). The Draft RFP will be available for review by Co-permittees and released soon after to qualified consulting firms/organizations. The goal is to have a RAA/SWRP modeling team on board by the end of FY 16-17.

D. OUTREACH ACTIVITIES

1. Priority Items Identified by Program Staff

Vishakha updated the MC on discussions at the Eco Gardens Subcommittee meeting. The Work Group is considering ending the contract with the current

website maintenance contractor, and building a new website using a website hosting service. The pros and cons of moving to a new website are described in a memorandum included in the MC Informational Packet. MC members discussed the website, and felt that they needed more information on the goals of the project to make a decision regarding the proposed change. They recommended that the Eco Gardens Subcommittee identify the requirements of participating agencies, and further scope out the goals of the Eco Gardens project. The MC also recommended that Program staff attend the next meeting of the Technical Advisory Committee of the County Recycling and Waste Reduction Division.

E. Other Permit-Related Activities

1. Priority Items Identified by Program Staff

No items.

IX. OTHER BUSINESS

2. Miscellaneous

Jill informed the MC that the Informational Packet includes information on Senate Bill 231 (Hertzberg) that defines "sewer" as including storm sewers for the purpose of Prop 218. CASQA was contacted by Hertzberg's staff with a request to support the bill, and the CASQA Board voted to send a letter of support. Jill will send the CASQA letter to the MC, along with a template support letter that Co-permittees can use to submit local support letters.

X. ADJOURN

The MC meeting adjourned at 11:00 a.m.



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Meeting Attendance Record

DATE Apr 20, 2017

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Santa Clara Valley Water District

CO-PERMITTEE REPRESENTATIVES
(voting members)

SIGNATURE

David Tucker – Campbell
Alternate: Kelly Carroll, WVCWP Manager
Alternate: Roger Storz

KCarroll

Cheri Donnelly – Cupertino
Alternate: Roger Lee

C. Donnelly

Aida Fairman – Los Altos
Alternate: Christopher Lamm

Allen Chen – Los Altos Hills
Alternate: Tina Tseng

Matt Morely – Los Gatos
Alternate: Kelly Carroll, WVCWP Manager
Alternate: Jim Harbin

KCarroll

Judy Chu – Milpitas
Alternate: Leslie Stobbe

Julie Behzad – Monte Sereno
Alternate: Kelly Carroll, WVCWP Manager
Alternate: Jeannie Hamilton

KCarroll

Eric Anderson – Mountain View
Alternate: Carrie Sandahl

Eric Anderson for EA

Karin North – Palo Alto
Alternate: Pamela Boyle Rodriguez
Alternate: Michel Jeremias

Pamela Boyle Rodriguez

Napp Fukuda – San Jose
Alternate: Sharon Newton

Fukuda Sharon Newton

Dave Staub – Santa Clara
Alternate: Karin Hickey

DStaub

John Cherbone – Saratoga
Alternate: Kelly Carroll, WVCWP Manager
Alternate: Mainini Cabute

KCarroll

Melody Tovar – Sunnyvale
Alternate: Elaine Marshall

Mainini Marshall

Michael Rhoades – Santa Clara County
Alternate: Julianna Martin

Julianna Martin

Kirsten Struve – SCVWD
Alternate: Brett Calhoun

Kirsten Struve

Kelly Carroll – West Valley Communities

Kelly Carroll

URBAN RUNOFF PROGRAM STAFF

Adam Olivieri

Jill Bicknell

Chris Sommers

Vishakha Atre

Jill Bicknell
Chris Sommers
Vishakha Atre

REGIONAL BOARD REPRESENTATIVE

Sue Ma

INTERESTED PARTIES/AGENCY REPRESENTATIVE

Trish Mulvey – Clean South Bay

ADDITIONAL ATTENDEES

Citanna Seminatore
VINCENT GIN SCVWD
Richard Tejada
Michael Garcia
Laura Bates

**Santa Clara Valley Urban Runoff Pollution Prevention Program
Management Committee Meeting Action Items**

Action Items from the April 20, 2017 Meeting

Action	Description	Responsibility	Due Date	Status	Comments
4-17-1	Follow-up with BASMAA regarding SFBRA and report back results of meeting to MC.	Program Staff	May	In Progress	

Action Items Remaining from Previous Meetings

Action	Description	Responsibility	Due Date	Status	Comments
12-16-1	Prepare rough draft Program budget projections for remaining MRP permit term	Program staff	May	In Progress	To be completed by end of May
3-16-1	Coordinate a study session to discuss the feasibility of using solid waste fees to fund trash management programs.	Program staff/ Sunnyvale	TBD	To Be Done	Sunnyvale to better define questions, scope & conference call invitees