

**MANAGEMENT COMMITTEE
AGENDA PACKET**



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Santa Clara Valley Water District

January 18, 2018 Meeting

MATERIALS FOR INFORMATION

II. January 18, 2018 Agenda

III. December 21, 2017 MC Meeting Minutes



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Santa Clara Valley Water District

AGENDA

MANAGEMENT COMMITTEE MEETING

January 18, 2017, 9:30 - 11:00 am

Sunnyvale Civic Center, West Conference Room
456 Olive Avenue, Sunnyvale

- 9:30** **I. Management Committee Meeting Call to Order/Introductions**
- II. Additions or Revisions to Agenda; Announcements**
- III. Approval of Minutes (November 16, 2017 and December 21, 2017 meetings)**
- IV. Review of Action Items from Last Meeting**
- 9:40** **V. Time Open for Public Comment on Any Subject Not on Agenda (2 minutes)**
- VI. Regional Water Board Staff Comments**
- 9:45** **VII. Program Business**
- A. Program Manager's Report**
1. BASMAA Update – *information.*
2. CASQA Update – *information.*
3. Grants Update – *information.*
- 10:00** **B. Program Management**
1. 2017 Program Summary – *status report.*
2. FY 17-18 Annual Report Format – *status report.*
- 10:05** **C. Program Budget and Work Plan**
1. Final FY 18-19 Program Budget – *status report.*
2. FY 18-19 Program Work Plan – *status report.*
- 10:10** **VIII. MRP Implementation**
- A. New Development and Redevelopment**
1. Priority Items Identified by Program Staff-- *see MC briefing memorandum.*
- a. Green Infrastructure Work Plan Tasks – *see MC briefing memorandum.*
- b. Stormwater Resource Plan Development – *status report.*
2. Management Committee Requested Items

- 10:20 B. Trash Controls**
1. Priority Items Identified by Program Staff -- *see MC briefing memorandum.*
 - a. Receiving Water Monitoring Plan – *status report.*
 - b. Trash Load Reduction – *status report.*
 2. Management Committee Requested Items
- 10:30 C. Monitoring / Pollutants of Concern**
1. Priority Items Identified by Program Staff-- *see MC briefing memorandum.*
 - a. Water Year 2017 Urban Creeks Monitoring Report – *status report.*
 - b. PCBs/Mercury Load Reduction – *status report.*
 - c. Reasonable Assurance Analysis (RAA) – *status report.*
 2. Management Committee Requested Items
- 10:45 D. Outreach Activities**
1. Priority Items Identified by Program Staff -- *see MC briefing memorandum.*
 2. Management Committee Requested Items
- 10:50 E. Other Permit-Related Activities**
1. Priority Items Identified by Program Staff -- *see MC briefing memorandum.*
 2. Management Committee Requested Items
- 10:55 IX. Other Business**
1. External Meeting Summaries – *questions on materials provided prior to the meeting.*
 2. Miscellaneous – *information from MC members.*
 3. AHTG Status Table – *updates available at <http://www.scvurppp-w2k.com/mc.shtml>*
- 11:00 X. Adjourn**



**MANAGEMENT COMMITTEE MEETING
MINUTES**
December 21, 2017

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Santa Clara Valley Water District

I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS

Kirsten Struve (Chair, SCVWD) called the meeting to order at 9:30 am. Management Committee (MC) members introduced themselves.

II. PROGRAM BUSINESS

A. PROGRAM BUDGET

1. Final Draft FY 18-19 Program Budget

The draft budget package was distributed to the Budget Ad Hoc Task Group (BATG) on November 6, 2017. The BATG met on November 16, 2017 to review the package and provide input to Program staff. The Revised Draft Budget Package that incorporates comments and direction from the BATG was provided to the MC on December 7, 2017.

Kirsten requested the MC to consider approving the Final Draft FY 18-19 Program Budget.

Motion: Cheri Donnelly (Cupertino) moved to approve the Final Draft FY 18-19 Program Budget. **Second:** Napp Fukuda (San Jose). **Vote:** Motion passed unanimously.

III. ADJOURN

The MC meeting adjourned at 9:35 a.m.



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Meeting Attendance Record

DATE: December 21, 2017

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Santa Clara Valley Water District

CO-PERMITTEE REPRESENTATIVES
(voting members)

SIGNATURE

David Tucker – Campbell
Alternate: Roger Storz

David Tucker (on phone)

Cheri Donnelly – Cupertino
Alternate: Roger Lee

Cheri Donnelly (on phone)

Aida Fairman – Los Altos
Alternate: Christopher Lamm

Did not attend

Allen Chen – Los Altos Hills
Alternate: TBD

Did not attend

Matt Morely – Los Gatos
Alternate: Jim Harbin

David Tucker (on phone)*

TBD – Milpitas
Alternate: Leslie Stobbe

Did not attend

Julie Behzad – Monte Sereno
Alternate: Jeannie Hamilton

David Tucker (on phone)*

Eric Anderson – Mountain View
Alternate: Carrie Sandahl

Eric Anderson (on phone)

Karin North – Palo Alto
Alternate: Pamela Boyle Rodriguez
Alternate: Michel Jeremias

Did not attend

Napp Fukuda – San Jose
Alternate: Sharon Newton

Napp Fukuda (on phone)

Dave Staub – Santa Clara
Alternate: Karin Hickey

Dave Staub (on phone)

John Cherbone – Saratoga
Alternate: Mainini Cabute

David Tucker (on phone)*

Melody Tovar – Sunnyvale
Alternate: Elaine Marshall

Melody Tovar (on phone), Elaine Marshall (on phone)

Vanessa Marcadejas – Santa Clara County
Alternate: Julianna Martin

Vanessa Marcadejas (on phone), Julianna Martin (on phone)

Kirsten Struve – SCVWD
Alternate: Brett Calhoun

Kirsten Struve (on phone)

TBD – West Valley Communities

David Tucker (on phone)*

URBAN RUNOFF PROGRAM STAFF

Adam Olivieri

Adam Olivieri (on phone)

Jill Bicknell

Jill Bicknell (on phone)

Chris Sommers

Chris Sommers (on phone)

Vishakha Atre

Vishakha Atre (on phone)

REGIONAL BOARD REPRESENTATIVE

Sue Ma

Did not attend

INTERESTED PARTIES/AGENCY REPRESENTATIVE

Trish Mulvey – Clean South Bay

Did not attend

ADDITIONAL ATTENDEES

Jennifer Castillo (SCVWD, on phone)

* MC paperwork is pending