



**MANAGEMENT COMMITTEE MEETING
MINUTES**
November 16, 2017

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Santa Clara Valley Water District

I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS

Kirsten Struve (Chair, SCVWD) called the meeting to order at 9:35 am. Management Committee (MC) members introduced themselves.

II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS

Jill Bicknell (Program staff) informed the MC that the SCVURPPP Annual Site Design Award ceremony was held at the APWA meeting on Wednesday, November 15. The Southgate Neighborhood Green Street project won the award this year. Jill also gave a presentation on Green Infrastructure Planning and the SWRP. The event was well attended.

III. APPROVAL OF MINUTES

Motion: Dave Staub (Santa Clara) moved to approve the minutes from the October 19, 2017 MC meeting. **Second:** Aida Fairman (Los Altos) **Vote:** Motion passed unanimously.

IV. REVIEW OF ACTION ITEMS FROM LAST MEETING

Action Items from the November 17, 2017 meeting:

- None.

Action Items from previous meetings:

- Action Item 12-16-1 (Prepare rough draft of Program budget projections for remaining MRP permit term) is complete. An update will be provided under Agenda Item VIII.C Program Budget.

V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA

Members of the public did not provide any comments.

VI. WATER BOARD STAFF COMMENTS

Water Board (WB) staff were not present at the meeting and no comments were submitted.

VII. PROGRAM BUSINESS

A. PROGRAM MANAGER'S REPORT

1. BASMAA Update

BASMAA is continuing to discuss collaboration on approaches to the Reasonable Assurance Analyses (RAA). SCVURPPP's work on the RAA will begin in early 2018. Chris recommended that a SCVURPPP work group be formed to guide the process, and that the RAA Consultant Selection work group members participate on the RAA work group.

2. CASQA Update

Jill provided the following updates:

- Jill was re-elected to the CASQA Board of Directors.
- The Board reviewed the draft 2018 budget. The final budget will be approved at CASQA's December 13 meeting.
- The Board is considering a proposal from EOA to conduct On-Land Visual Trash Assessment and Trash Full Capture Equivalency Training to CASQA members throughout the State.
- CASQA is continuing to work with State Board staff on the design criteria for the LID trash capture facilities.

3. Grants Update

Vishakha Atre (Program staff) reported on the following three new grant announcements: Priority B3 Pollution Prevention grants from the Santa Clara Valley Water District, 2017-2018 Measure Q Urban Open Space Grant Program from the Santa Clara Valley Open Space Authority, and the Five Star and Urban Waters Restoration Program. She distributed a handout describing these grants.

B. PROGRAM MANAGEMENT

No items.

C. PROGRAM BUDGET

1. FY 18-19 Program Budget Development Process

Program staff sent the draft FY 18-19 Program budget, which includes draft Program budget projections for FYs 19-20 and 20-21, to the BATG on November 6, 2017 for review. The BATG is meeting after the MC meeting today to discuss the budget.

VIII. MRP IMPLEMENTATION

A. NEW DEVELOPMENT AND REDEVELOPMENT

1. Priority Items Identified by Program Staff

Jill provided the following updates:

- Stormwater Resource Plan (SWRP) – The Program's consultant, Paradigm Environmental, worked with Program staff to respond to comments received on the memorandum on the methodology, metrics, models and tools for the SWRP. A follow-up conference call with the TAC was held on November 3 to get input and direction on several of the screening parameters and metrics for identifying and prioritizing potential projects. Paradigm is now beginning to conduct the geospatial analysis to identify potential projects. Program staff also received information from Co-permittees and stakeholders on planned/potential GI projects.
- GI Handbook – Comments on Part 1 of the draft GI Handbook are due on November 17.
- Green Infrastructure Facility Sizing Analysis - A BASMAA work group is implementing a regional project that will evaluate approaches to treatment measure selection and sizing where GI project constraints preclude fully

meeting the C.3.d sizing requirements. The work group is currently developing policies and guidelines for implementing the sizing criteria.

B. TRASH CONTROLS

1. Priority Items Identified by Program Staff

Chris provided the following updates:

- This BASMAA Board approved the revised Trash Receiving Water Monitoring Plan at their October 26th meeting and the Executive Director submitted it to the Water Board for Executive Officer approval.
- WB staff requested additional information associated with On-land Visual Trash Assessments (OVTAs) from many Permittees. Program staff will assist SCVURPPP Co-permittees with responding to this request.

Vanessa Marcadejas (County of Santa Clara) updated the MC on a new retractable storm drain trash capture screen from HYDRA that the County will install at one location. She passed around a sample of the screen.

C. MONITORING AND POLLUTANTS OF CONCERN

1. Priority Items Identified by Program Staff

Chris provided the following updates:

- A stakeholder meeting on the management of PCBs during building demolition will be held on December 12, 2017 in Hayward. Co-permittees are encouraged to attend.
- On October 3rd, the State Board adopted the proposed 303(d) List of Impaired Water Bodies with no changes. This has resulted in Guadalupe Slough being listed as impaired by water column toxicity, along with Coyote Creek. Program staff will evaluate how this listing may affect the Program's monitoring program and discuss with the Monitoring AHTG opportunities to collect additional data to better define the current level of toxicity in these water bodies.
- The next Monitoring AHTG meeting is scheduled for December 6th.
- The next POC AHTG meeting will be held in January where the results of POC monitoring in Water Year 2017 and the status of PCB/Hg source property identification studies in seven Watershed Management Areas (WMAs). A draft report on the monitoring and studies will be forwarded to the POC AHTG prior to the meeting for review.

Chris distributed copies of the "The Pulse of the Bay" report. He asked the MC to let him know if they need additional copies.

D. OUTREACH ACTIVITIES

1. Priority Items Identified by Program Staff

The Program's Scripts Review Work Group is reviewing an update to the "You are the Solution" brochure. The brochure is being updated to add information on LID features. Sharon Newton (San Jose) informed the MC that the City of San Jose held an outreach event to mark the Park Avenue Green Street completion. Program staff will add Park Avenue to the green streets map on the Watershed Watch website.

E. Other Permit-Related Activities

Jill updated the MC on the results of a survey that was sent to them to obtain input on tracking enforcement actions for mobile businesses on a countywide basis. As recommended by the MC, enforcement actions will be tracked and posted on the Program's members-only website.

IX. OTHER BUSINESS

No items.

X. ADJOURN

The MC meeting adjourned at 11:00 a.m.



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Meeting Attendance Record

DATE 11/16/17

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Santa Clara Valley Water District

CO-PERMITTEE REPRESENTATIVES
(voting members)

SIGNATURE

David Tucker – Campbell
Alternate: Roger Storz

Cheri Donnelly – Cupertino
Alternate: Roger Lee

C.D.

Aida Fairman – Los Altos
Alternate: Christopher Lamm

A.F.

Allen Chen – Los Altos Hills
Alternate: TBD

Matt Morely – Los Gatos
Alternate: Jim Harbin

Judy Chu – Milpitas
Alternate: Leslie Stobbe

Julie Behzad – Monte Sereno
Alternate: Jeannie Hamilton

Eric Anderson – Mountain View
Alternate: Carrie Sandahl

Karin North – Palo Alto
Alternate: ~~Pamela Boyle Rodriguez~~
Alternate: Michel Jeremias

Napp Fukuda – San Jose
Alternate: Sharon Newton

Sharon Newton

Dave Staub – Santa Clara
Alternate: Karin Hickey

John Cherbone – Saratoga
Alternate: Mainini Cabute

Melody Tovar – Sunnyvale
Alternate: Elaine Marshall

Elaine Marshall

Vanessa Marcadejas – Santa Clara County
Alternate: Julianna Martin

Kirsten Struve – SCVWD
Alternate: Brett Calhoun

TBD – West Valley Communities


URBAN RUNOFF PROGRAM STAFF

Adam Olivieri

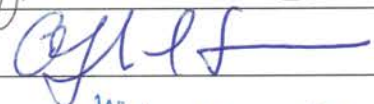
Jill Bicknell

Chris Sommers

Vishakha Atre



Jill Bicknell



Vishakha Atre

REGIONAL BOARD REPRESENTATIVE

Sue Ma

INTERESTED PARTIES/AGENCY REPRESENTATIVE

Trish Mulvey – Clean South Bay

ADDITIONAL ATTENDEES

Nadine Periat - Tetra Tech

**Santa Clara Valley Urban Runoff Pollution Prevention Program
Management Committee Meeting Action Items**

Action Items from the November 16, 2017 Meeting

Action	Description	Responsibility	Due Date	Status	Comments

Action Items Remaining from Previous Meetings

Action	Description	Responsibility	Due Date	Status	Comments